

**JOHN WARD**  
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## Notice of Meeting

### To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber, East Pallant House East Pallant Chichester West Sussex PO19 1TY on **Tuesday 17 May 2016 at 2.00 pm** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

**DIANE SHEPHERD**  
Chief Executive

**Tuesday 10 May 2016**

### NOTES

- (1) *The Council meeting will be preceded by an Open Forum for members with the Cabinet and Senior Leadership Team at 12.45 pm*
- (2) *Members are asked to bring with them to the meeting their copy of the agenda and the accompanying papers for the meetings of the Cabinet held on 8 March and 3 May 2016.*
- (3) *The next ordinary meeting of the Council will be on 19 July 2016. Exceptionally, this meeting will take place at 11.00 am, preceded by a briefing for members on welfare reform changes and housing issues at 10.00 am. The morning start is to enable the caretakers to re-arrange the committee rooms for the meeting of the Planning Committee on the following day.*

### AGENDA

*This agenda should be retained for future reference with the minutes of this meeting*

### PART 1

- 1 **Election of Chairman of the Council**  
*This will be followed by the declaration of acceptance of office*
- 2 **Appointment of Vice-Chairman of the Council**

*This will be followed by the declaration of acceptance of office*

3 **Minutes** (Pages 1 - 10)

To approve as a correct record the minutes of the special meeting of the Council held on Tuesday 31 March 2016.

4 **Urgent Items**

Chairman to announce any urgent items which due to special circumstances are to be dealt with under agenda item 18(b)

5 **Declarations of Interests**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

6 **Chairman's announcements**

7 **Public Question Time**

Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

DECISIONS TO BE MADE BY THE COUNCIL

To consider the following recommendations of the Cabinet requiring the approval of the Council.

*The reports giving rise to these recommendations are in the papers for the meetings of the Cabinet on 8 March and 3 May 2016. These are available in the committee papers section of the Council's website and in the Members Room.*

- 8 **Revisions to New Homes Bonus (Parish Allocations) Policy** (Pages 11 - 14)  
*(See report at Agenda Item 6 (pages 27-32) of the Cabinet papers of 8 March 2016: Appendix 2 attached herewith)*

**RECOMMENDED**

That the revisions to the New Homes Bonus (Parish Allocations) Policy as set out in Appendix 2 be approved.

- 9 **Revised Local Development Scheme 2016-2019** (Pages 15 - 27)

*(See report at Agenda Item 8 (pages 36-38) of the Cabinet papers of 8 March 2016: Revised Local Development Scheme attached)*

**RECOMMENDED**

(1) That the revised Local Development Scheme, as updated, be approved.

(2) That the Head of Planning Services be authorised to make typographical and other minor amendments to the Scheme before it is published.

- 10 **Local Plan Review - Project Initiation Document (PID)**

*(See report at Agenda Item 5 (pages 9-22) of the Cabinet papers of 3 May 2016)*

**RECOMMENDED**

That a total budget of £800,000 be allocated from reserves to fund the Local Plan Review.

- 11 **Review of Street Trading controls in Chichester city centre** (Pages 28 - 29)

To pass a resolution for the re-designation of Crane Street and part of St Martins

Street, Chichester from 'prohibited streets' to 'consent streets' to take effect from 1 August 2016.

- 12 **Proposed Sexual Entertainment Venues Policy and Statement of Licensing Policy under the Gambling Act 2005** (Pages 30 - 33)  
To consider the consultation responses in relation to the proposed Sexual Entertainment Venues Policy and Statement of Licensing Policy under the Gambling Act 2005 and approve them for publication.
- 13 **Questions to the Executive**  
(maximum of 40 minutes duration)
- 14 **Review of Political Balance** (Pages 34 - 36)
- 15 **Appointment and Membership of Committees and their Chairmen and Vice-Chairmen** (Pages 37 - 42)
- 16 **Appointments to External Organisations** (Pages 43 - 44)
- 17 **Consideration of any late items as follows:**  
(a) Items added to the agenda papers and made available for public inspection.  
(b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.
- 18 **Exclusion of the press and public**  
The Council is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

## PART 2

- 19 **Appointment of Monitoring Officer** (Pages 45 - 47)  
To designate an officer as Monitoring Officer, on the recommendation of the Chief Executive.

## NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. The open proceedings of this meeting will be audio recorded and the recording will be held for one year by the town council. A copy of the recording will also be retained in accordance with the council's information and data policies. If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded. By entering the committee room they are also consenting to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please contact the contact for this meeting at the front of this agenda.
3. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with

the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)

## **MEMBERS**

Mr N Thomas	Mr F Hobbs
Mrs C Apel	Mr P Jarvis
Mr G Barrett	Mrs G Keegan
Mr R Barrow	Mrs J Kilby
Mr P Budge	Mrs D Knightley
Mr J Connor	Mrs E Lintill
Mr M Cullen	Mr S Lloyd-Williams
Mr I Curbishley	Mr L Macey
Mr T Dempster	Mr G McAra
Mr A Dignum	Mr S Morley
Mrs P Dignum	Caroline Neville
Mrs J Duncton	Mr S Oakley
Mr M Dunn	Mrs P Plant
Mr J F Elliott	Mr R Plowman
Mr J W Elliott	Mr H Potter
Mr B Finch	Mrs C Purnell
Mr N Galloway	Mr J Ransley
Mrs N Graves	Mr J Ridd
Mr M Hall	Mr A Shaxson
Mrs E Hamilton	Mrs J Tassell
Mrs P Hardwick	Mrs S Taylor
Mr R Hayes	Mrs P Tull
Mr G Hicks	Mr D Wakeham
Mr L Hixson	Mrs S Westacott